

**EDUCATION FOR SUSTAINABLE DEVELOPMENT
 Planning Committee/Working Group Meeting #1
 0900 – 1515 hr, 9 December 2005
 Southwood Golf Club, Winnipeg, MB**

The following participated in the meeting:

PARTICIPANTS	AFFILIATION
Carruthers, Brendan	Manitoba Hydro
Creech, Heather	International Institute for Sustainable Development
Froese, Hilda	Manitoba Association of School Trustees, Winkler, MB
Gowanlock, Lorraine	Frontier School Division
Hardesse, Lisa	Centre for Indigenous Environmental Resources
Holst, Heidi	Lord Selkirk School Division
Morrow, Dallas	Manitoba Advanced Education and Training
Olafson-Dyck, Renee	Fort Whyte Centre
Robinson, Gordon	Education Faculty (CRYSTAL), University of Manitoba
Stoeber, Rodelyn	College St. Boniface
Tetrault, Amanda	Teacher, River East/Transcona School Division
Toews, Aynsley	Fort Whyte Centre
Wishart, Rick	Ducks Unlimited
Steering Committee Members, Sponsors, Support Staff	
Adamson, Bob	Learning for a Sustainable Future, Winnipeg
McDonald, Christina	Manitoba Education, Citizenship and Youth - regrets
McLeod, Sheldon	Facilitator, <i>SLMcLeod Consulting</i>
Rosset, Daniel	Environment Canada
Rubinoff, Elaine	Learning for a Sustainable Future, Toronto
Schwartzberg, Pamela	Learning for a Sustainable Future, Toronto
Tran, Yolanda	Manitoba Education, Citizenship and Youth/Advanced Education and Training

The following invitees sent regrets for the meeting:

Asu, Vicki	Environment Canada
Bakken, Jim	Manitoba Energy Science and Technology
Beresford, Diane	Manitoba Teachers' Society
Bruce, Graham	Pembina Trails School Division Superintendent
Cuthbert, Paul	Evergreen School Division/Manitoba Association of School Superintendents
Daniels, Leona	Manitoba Education, Citizenship and Youth
Havard, Allen	Manitoba Association of Parent Councils
King, Lesley	U of M, Faculty of Environment, Earth and Resources
Nadolny, Barry	Manitoba Council for Leadership in Education
Najduch, Aileen	Manitoba Education, Citizenship and Youth
Neufeld, Lois Coleman	Mennonite Central Committee
Peterson, Glenn	Manitoba Conservation
Steves, Gord	City of Winnipeg
Waito, Barry	Louisiana - Pacific
Williamson, Lindsay	Youth Representative

The following results arose from the meeting:

Business Arising from October 24th Meeting

A member noted that the letter to the participating organizations did not appear to have gone out and that this is very important so that members have the required authority to participate and to represent. **The Secretariat was instructed to ensure the letters were sent in the near future.**

It was noted that there were still no representatives of Aboriginal communities. Representatives of the First Nation Community had been invited through the steering committee but were unable to attend at the last moment.

Overview of the UN's Pillars for ESD

The Charles Hopkins paper was presented by Pamela Schwartzberg. See attached presentation.

The Natural Step – An Overview

Gordon Robinson presented some approaches being employed to address current practices, which are unsustainable over the long run (see attached presentation). There was a focus on The Natural Step, which gave rise to the following potential First Order Principles:

- Nature's functions must not be subject to increasing concentrations of elements from the earth.
- Nature's functions must not be subject to increasing concentrations of elements produced by society.
- Nature's functions must not be impoverished by over-harvesting.
- Resources must be used fairly and efficiently.

This was accepted as information for later consideration when the Working Group will determine First Order Principles.

Steering Committee Support for the Working Group and Chairpersons

The Secretariat will manage meeting organization and arrangements, the production and distribution of meeting materials and the production and distribution of a meeting record. Similar support will be offered to the sub-committees as time and resources permit.

Sub-committee Organization and Initial Composition:

The Working Group confirmed the recommendation of the October 24th meeting that the sub-committees would be organized by topic, as follows:

- **Policy; Priorities; Guidelines and Regulations**
- **Curriculum; Professional Development; Learning Resources**
- **School as a Learning Facility; Models and Innovative Practices**

The Working Group agreed that all three sub-committees would be launched between now and the next meeting. The Working Group members self-assigned as follows to the sub-committees:

- Policy; Priorities; Guidelines and Regulations
 - Brendan Carruthers
 - Lisa Hardess

- Curriculum; Professional Development; Learning Resources
 - Aynsley Toews
 - Renee Olafson-Dyck
 - Heather Creech
 - Amanda Tetrault
 - Rick Wishart
 - Gordon Robinson
- School as a Learning Facility; Models and Innovative Practices
 - Lorraine Gowanlock
 - Heidi Holst
 - Rodelyn Stoeb

The Working Group members of each sub-committee met and proposed the following:

- Policy; Priorities; Guidelines and Regulations
 - Composition – it is suggested the committee would be strengthened by the addition of representation from MECY (K – 12 considerations), the Faculty of Education, a school trustee, early adopters from municipal government, from small business and from conservation districts
 - Co-chairs – Lisa and Brendan
 - First meeting – 9th January will be an organizational meeting to determine how to get the desired membership of the sub-committee.
 - First Steps – meetings will follow on approximately a monthly frequency for the first four meetings. After drafting the letter to potential participants at the January meeting, the first official meeting will be held in February.
- Curriculum; Professional Development; Learning Resources
 - Composition – the group will be communicating among themselves by email to generate further potential membership. Will be looking for community and youth representation.
 - Chair – Amanda Tetrault with anticipated representation from MECY.
 - First meeting – Wednesday January ___ from 3:00 to 4:30 at the Native Plant Solutions office on Clarence. Amanda will convene the meeting, with a final date to be confirmed. MECY will be approached to co chair this committee.
 - First Steps – members will share ideas by email and then will put in order of priority. Curriculum development in primary, secondary and tertiary schools will like rise to the top of the priority list. Work of the sub-committee is intended to be guided by a principle of using existing or related resources as much as possible.
 - Committee to look at best ideas generated from the above practice. Will look at addressing:
 - Professional development in schools, business and workforce education
 - Curriculum in K – 12 (on-going at present) as well as looking at resources
 - Identification of other types of resources from other sources and provinces/jurisdictions
- School as a Learning Facility; Models and Innovative Practices
 - Composition – will assemble additional committee members from trustees, school divisions, the Public Schools Finance Board, consultants and grantees
 - Co-chairs – Lorraine, Heidi and Rodelyn
 - First meeting – will be organizational and will likely involve only the co-chairs. The meeting will be organized by Lorraine and will occur in the January. That meeting will yield a letter inviting the above-mentioned organizations to identify potential members of the sub-committee.
 - Other – the sub-committee will also look to Green Schools, Red River College, Vincent Massey Collegiate in Brandon and in Winnipeg, Fort Richmond

Collegiate, the Fort Whyte Centre, Oak Hammock Marsh, and LEEDS initiatives to get ideas for best practices and models. They will consider a sustainability fair, recognition programs and developing a demonstration project program.

- First steps include the identification of schools and programs that are recognized as top sites and promote them as models of excellence.

Selection of Co-chairs for the Working Group

Lorraine Gowanlock agreed to be one of the Co-chairs. The second Co-chair will be selected from the following – Rick Wishart, Graham Bruce and Paul Cuthbert. The Secretariat will approach the potential Co-chairs and resolve this prior to Meeting #2 of the Working Group.

Brainstorming Session

Brainstorming was done on two topics:

- Consultations – it was confirmed that apart from a general requirement that the process be inclusive of a wide range of interests, the sponsoring agencies do not have specific requirements for consultation. **It was agreed that the Secretariat would provide a proposal for an approach to consultation to Meeting #2 of the Working Group.** The following ideas emerged:
 - It may be desirable to do smaller, or numerous regional consultations instead of one or two large provincial consultations. This approach would yield a greater breadth of participation.
 - A snowball approach was suggested in which participants in a first series of events would become the deliverers of the second round, and so on. This would involve more people more deeply and probably results in an overall greater momentum being built.
 - Consultations could be built at the sub-committee level. This would enable a more precise targeting of participants as the consultations would be focused on specific topics. **The Working Group agreed to ask each sub-committee to explore how consultation could unfold on a sub-committee level and to be ready to input to the Working Group discussion on consultation at Meeting #2.**
 - It was suggested that it would not be appropriate to target communities for consultation as it would be very difficult for participants to grasp the intent and their role and interest.
 - It would be desirable and efficient to piggy-back on other initiatives for the consultative process. The ESD topic is so broad that several initiatives are relevant to the topic.
- Launch of the ESD Initiative. **It was agreed the Secretariat would provide a proposal respecting the launch to Meeting #2 and the Launch should take place in conjunction with Meeting #4.** The following ideas emerged:
 - It is important to make use of the UN logo.
 - It will be important for the letterhead or other promotional information to provide a consistent message such as “this initiative contributes to the UN Decade of ...”
 - The announceable of something like a poster contest is “the winner is ...”, i.e. it is the announcement of the winner that is newsworthy – the media is not interested in the start of a process.
 - **The Working Group accepted an offer from the Policy Sub-committee to develop letterhead in advance of Meeting #2.**

Review of Terms of Reference and Operational Procedures

The Draft Terms of Reference document was reviewed and approved with the following modifications or additions:

- **The document must more clearly define the current scope of the initiative, i.e. the focus on the formal system – primary, secondary and tertiary.**
- **The document must include a more fulsome description of the relationship between the Working Group and the National Expert Committee.**
- **The Working Group record, once approved, will be posted on yet-to-be-identified websites for public viewing.**
- **The Secretariat must provide the draft meeting record within one week of the meeting date.**
- **The Secretariat must provide meeting materials at least one week prior to the relevant meeting date.**

It was recognized that the operational procedures, both interwoven in the terms of reference document and also on the final page of the document are “living” procedures and should be reviewed frequently.

Other Items

It was suggested that the Working Group should consider seeking other funders for the activity, particularly if the initiative was to include ongoing professional development or workplace education. One member suggested that there should be formal consideration of the possible need to formalize a funding strategy, perhaps by striking a separate sub-committee. **This item should be included on the next Working Group agenda.**

It was noted that translation of products into French would be desirable. **The Environment Canada representative agreed to explore how the Working Group could be supported in doing this.**

No members identified any recommendations of the October 24th meeting, which have not already been overtly dealt with at this meeting, which should not be endorsed by Meeting #1 of the Working Group.

Meeting #2 of the Working Group

It was decided that the next meetings would occur on the following dates:

- Meeting #2 – 24th February 2006; includes lunch; official meeting period is 12:30 to 4:30 p.m. – to be held at the Fort Whyte Centre. Future timing and locations to be determined at Meeting #2.
- Meeting #3 – 19th April 2006
- Meeting #4 – 9th June 2006

The following were seen as essential agenda items for Meeting #2:

- Review of record of Meeting #1
- Working Group membership and Chairs
- National Update
- Committee reports including membership
 - Explore possible need for a funding sub-committee
- Consultation Approach
- Formal Launch of the Manitoba ESD Initiative